



CLIENT MONEY PROTECTION CERTIFICATE

Should a Money Shield Member go into administration or misuse your rent, deposit or other funds,
Money Shield will reimburse you whether you are a landlord or a tenant.

This certificate confirms your money is protected by the Money Shield Client Money Protection
Scheme and that you can claim back money lost in the event of your letting agent going into
administration or misusing your funds.

Your Money Shield Protection

Details of your agent

The Letting Department Limited

Trading as

The Letting Department Limited

Scheme Reference number

61057904

Expiry date: 01/03/2026

is a member of Money Shield Client Money Protection Scheme
6 Tournament Court, Edgehill Drive, Warwick CV34 6LG

HOW TO CLAIM

Simply go to money-shield.co.uk/page/Claim and complete the CMP application form.
We need to receive your application within 12 months of us being notified that a misappropriation has occurred.

You do not need to prove fraud. You only need to provide supporting evidence that you have not received the money you were
legally entitled to; this may be in the form of your tenancy agreement or deposit protection certificate along with bank statements.

Your money is protected throughout the time that your agency is a member of the Money Shield Client Money Protection Scheme.
If your agent leaves the scheme, they are required by law to notify you. All agents managing properties in England, Scotland or Wales are
legally required to belong to a Government approved Client Money Protection scheme at all times and details of the scheme must be
publicly available. If you discover at a later date that money has gone missing during the period of their membership of the scheme, you will
still be covered even if they have subsequently left the scheme.

Unfortunately, we cannot make payments for any loss arising from war (whether foreign or civil, terrorism, rebellion, revolution, military
uprising or any form of confiscation by the state).

Money Shield Ltd, 6 Tournament Court, Edgehill Drive, Warwick, CV34 6LG